# Planning Process

Our planning process did not take time to sort. On the first day as a group, we decided deadlines and first tasks to be done.

We successfully completed every task by the following weekend, and then we began working on the successive tasks the next week. What helped us a lot in deciding those tasks was breaking them down into smaller activities; it made the process easier.

One thing we needed to be careful about was the task dependencies, once we had in mind that the entire process would be interconnected. Due to our excellent communication, it went through smoothly.

In the end, our plan was to put every document made and uploaded to GitHub by each of us together and just adjust some points that we assumed we could adjust -nothing much. After doing that, we were done.

## First week

Company’s name, vision, logo and department selection was decided and done by the following weekend, no issues.

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# Second week

With the essential made, it was time to start the structure, introduction and first project. This phase demanded more time and attention than the first one, but we managed to have them done by Sunday again.

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## Third week

Finally, the last bunch. We had no issue going through them, done by Saturday night to have it submitted by Sunday afternoon.

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